

BEHAVIORAL HEALTH INTEGRATION (BHI) SAMPLE PROJECT WORK PLAN

In the work plan, outline goals, action steps, and additional required information related to the accomplishment of BHI. The work plan should span the proposed two-year project period and WILL count against the page limit.

EXAMPLE -- Focus Area 1: Adoption or enhancement of current primary and behavioral health care integration			
EXAMPLE -- Goal 1: Incorporate behavioral health assessments into routine primary care visit.			
Key Action Steps	Person/Area Responsible	Time Frame	Comments
Select assessment tools to incorporate into yearly exam visits and sick visits.	Flow redesign with input from Medical and Behavioral Health leads	By Feb 2015	
Redesign flow of standard physical health visits to include behavioral health assessments	Flow redesign with input from Medical and Behavioral Health leads	By May 2015, pilot test new visit protocols. By Aug 2015, roll out new protocols.	

Focus Area 1: Adoption or enhancement of current primary and behavioral health care integration			
Goal: <i>For each focus area, provide at least one measurable goal. Additional Goals and corresponding Key Action Steps, Person/Area Responsible, Time Frame, and Comments should be added to clarify activities under each focus area.</i>			
Key Action Steps	Person/Area Responsible	Time Frame	Comments
<i>For each goal, provide at least one action step.</i>	<i>Identify at least one person/area responsible for carrying out the action step.</i>	<i>Identify a time frame for carrying out the action step.</i>	<i>Provide supplemental information, if desired.</i>

Focus Area 2: Collaboration in a fully integrated system			
Goal:			
Key Action Steps	Person/Area Responsible	Time Frame	Comments
Focus Area 3: Addition of a total of at least one new, onsite licensed behavioral health FTE (staff or contractor, or any combination of part-time staff or contractor positions)			
Goal:			
Key Action Steps	Person/Area Responsible	Time Frame	Comments
Focus Area 4: Training to support integration of primary medical and behavioral health care and use of SBIRT and other evidence based practices			
Goal:			
Key Action Steps	Person/Area Responsible	Time Frame	Comments